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*JOINT MEETING- BOARD OF SELECTMEN  
ADVISORY BOARD, CAPITAL PLANNING COMMITTEE MINUTES*

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**TUESDAY, MAY 3, 2016 – 6:00 P.M.  
AUDITORIUM – OAKMONT REGIONAL HIGH SCHOOL**

PRESENT: **BOARD OF SELECTMEN** – Duncan Phyfe, Chair, Leo Janssens II, Member, Kyle Johnson, Clerk. **ADVISORY BOARD** – Bill Johnson, Chair, Joe Oliveira, Co-Chair, Bruce Whitney, Jaime Piedrafite, Secretary, Ron Putnam, Gail Dumont and Allison Weissensee. **CAPITAL PLANNING COMMITTEE** – Duncan Phyfe, Jaime Piedrafite, Chair and Bill Johnson. **ALSO IN ATTENDANCE:** Doug Briggs, Town Administrator, Michelle Johnson, Town Clerk, Debbie Phillips, Town Counsel, Tammy Collier, Treasurer, Tanya Gaylord, Accountant, Ron Reed, Moderator and Sylvia Turcotte, Executive Assistant.

I. OPEN MEETING

Duncan Phyfe called the meeting to order at 6:00 p.m.

II. REORGANIZE – BOARD OF SELECTMEN

***Duncan Phyfe motioned to appoint Leo Janssens as Chair and was seconded by Kyle Johnson. Motion carried. Duncan Phyfe motioned to appoint Kyle Johnson as Clerk and was seconded by Leo Janssens. Motion carried.***

III. DISCUSSION – REGIONAL AGREEMENT UPDATE

Duncan Phyfe stated that both Town Advisory Boards and the Ashburnham Board of Selectmen were okay with the new language in the agreement but that the Westminster Board of Selectmen added a funding mechanism. It was noted by all present that they would prefer to discuss this at their next meeting.

IV. DISCUSSION – SPECIAL TOWN MEETING

V. DISCUSSION – ANNUAL TOWN MEETING

Doug Briggs stated that the only item was that on Article 16, which is the Citizens Petition, the person who placed this article on the warrant will not be attending so we will pass over.

VI. APPROVAL OF MINUTES FROM JOINT MEETING OF MAY 5, 2015 BY ADVISORY BOARD AND CAPITAL PLANNING COMMITTEE

***The May 5, 2015 minutes were approved by a motion of Gail Dumont which was seconded by Ron Putnam. All in favor.***

VII. ADJOURN

The meeting was adjourned at 10:25 p.m.

Respectfully submitted,  
Sylvia Turcotte  
Executive Assistant